

## Minutes

### Otonabee South Monaghan Library Board Meeting

April 16, 2025, Bailieboro Library

---

Present: T. Holmes, C. Bolin, T. Fenech, R. Peachy, C. Nadeau (CEO) Regrets: L. Vatri, H. Zischler

1. Call to Order at 4:00 p.m.

Welcome to Trish Fenech as a new Board Member.

2. Recognition and Land Acknowledgement – C. Bolin

3. Consent Agenda – a. Acceptance of the Agenda b. Declarations of Conflict-of-Interest c. Correspondence d. Delegations and Petitions e. Acceptance of March 10, 2025, Minutes

With the addition of OSMPL Fundraiser to the agenda and re-ordering of the agenda items, Motion to pass the Consent agenda by: C. Bolin Seconded by: T. Holmes. **Carried**

4. Standing Items

a. AODA update – nothing to report

b. Health and Safety update- CEO

The CEO reported that the staff H & S rep has resigned, and another staff person (Hannah) has agreed to take the position. Hannah will need to have some training.

5. New Business

a. Back-up generators for Branches

After flooding at all three Branches during a recent ice storm and prolonged power outage, all three Branches had flooding. With Two Small Rooms having to close for a period due to the flood, it means that the Library will not receive the expected donation from this source.

It was recommended that: carpet not be re-installed again in the Keene Branch and that the Library Board Chair send a letter to Council requesting generators for all three Branches.

On a related note, C. Bolin requested that, in the future, the Board look at the restrictions of having a Branch (Stewart Hall) in a basement.

b. Board Fundraising Committee

C. Bolin proposed that the Board strike a Fundraising Committee to have a few large events during the year to raise a pre-determined amount of money per year. This would take fundraising largely (but not solely) out of the hands of staff to free them up to do their day-to-day work. It would also replace several small fundraising efforts. The Committee would be struck now with the intention of starting work in 2026. Further details and its relation to the Friends Group would be decided later.

Motion to Strike a Board Fundraising Committee to raise funds for the Library by; C. Bolin  
Seconded by: T. Holmes. **Carried**

6. Board Calendar

a. Complaints and Problems – HR 13

With minor changes including changing the title to Employee Complaints and Problems motion to approve the policy by: C. Bolin Seconded by: R. Peachy **Carried**

b. Sponsorship Policy – FN-02

With minor changes, motion that the policy be approved by: R. Peachy Seconded by: T. Fenech  
**Carried with one dissention**

7. Board Management Activities and Development

a. Volunteer Recognition – Heather – update

A Volunteer Tea will happen on April 28<sup>th</sup> at the Keene Branch. H. Zischler has arranged food, decoration and prizes and hopes that other Board members can help and show their appreciation for our volunteers.

b. Sponsorship Package

Deferred to May meeting

c. Barn Dance Fundraiser – R. Peachy

R. Peachy is hosting a Barn Dance on May 11<sup>th</sup> with a BBQ. Funds raised will go towards OSMPL and he encouraged Board members and staff to attend.

8. Acceptance of March 2025 Financial Report

C. Bolin questioned one line (Maintenance, Equipment and Shelving) in the report that seemed to be out higher than other lines. The CEO will get back to the Board about this entry.

Motion to accept the March 2025 Financial Report by: C. Bolin Seconded by: T. Holmes **Carried**

9. Acceptance of April CEO Report

Items discussed: Approval for OSMPL to receive a summer student grant.

OSMPL won the Community Foundation of Greater Peterborough Grant, which will be used for podcasting equipment.

We will reach out to OSM Township in June for assistance with applying for a Trillium grant.

Motion to accept the April CEO report by: C. Bolin Seconded by: R. Peachy **Carried**

10. Adjournment at 5:15 p.m.

Next Meeting – May 21, 2025, 4 p.m. Stewart Hall Branch