

Minutes

Otonabee South Monaghan Public Library Board

March 19, 2025

Keene Branch

**Present: Terry Holmes, Colleen Bolin, Louisa Vatri, Richard Peachey, Trish Fenech,
Heather Zischler, Carolanne Nadeau**

1. Call to Order: 3:55 p.m.
2. Respect and Acknowledgement Declaration - Richard Peachey
3. Acknowledge of Consent Agenda
 - a. Acceptance of Agenda
 - b. Declaration of Conflict-of-Interest
 - c. Correspondence
 - d. Delegations & Petitions
 - e. Acceptance of February 19, 2025, Minutes

**Motion to accept Consent Agenda by Richard Peachey, Seconded by Terry Holmes
Carried.**

4. Standing Items
 - a. AODA Update - nothing to report
 - b. Health & Safety - nothing to report
 - c. Keene 200

Colleen Bolin asked that the Minutes reflect that the Scavenger Hunt in Keene will start May 10, 2025. Colleen Bolin further asked that Keene 200 be removed from Standing Items.

Motion to remove Keene 200 from Standing Items by Louisa Vatri, Seconded by Colleen Bolin. Carried.

5. Board Calendar

Policies: Collection Development OP-04, Resource Sharing OP-05

Motion to accept OP-04 and OP-05 Policies moved by Colleen Bolin, Seconded by Terry Holmes. Carried

6. Board Management Activities and Development
 - a. HR Committee Report on CEO performance review for 2024 update
Final performance review being sent to the Board and meeting to be set up with CEO, Louisa Vatri and Heather Zischler to review.
 - b. Volunteer Recognition
Heather Zischler reported that thank you cards are being prepared, bookmarks to be given to each volunteer, refreshments have been ordered, the Volunteer Tea will be Monday, April 28, 2025.
7. Acceptance of February 2025 Financial Report
Motion to accept February 2025 Financial Report by Louisa Vatri, Seconded by Terry Holmes. Carried
8. Acceptance of March 2025 CEO Report
Motion to accept the March 2025 CEO Report by Colleen Bolin, Seconded by Louisa Vatri. Carried
9. New Business
 - a. OSMPL Sponsor Package
Approval of the Sponsor Package moved to the April 16, 2025, meeting.
 - b. Presentation will be made to Council on Library activity by Terry Holmes, Louisa Vatri and the CEO in September.
10. Adjournment: Meeting was adjourned at 4:56 p.m.
Next Meeting: April 16, 2025. Bailieboro Public Library

