

Minutes
Otonabee South Monaghan Library Board
January 22, 2025
Keene Branch

Present: Richard Peachey, Colleen Bolin, Terry Holmes, Carolanne Nadeau
Via Phone: Louisa Vatri, Heather Zischler

- 1 Call to Order 4:10 p.m.
- 2 Election of Recording Secretary
Heather Zischler was voted in as Recording Secretary
- 3 Respect and Acknowledgement Declaration - Richard Peachey
- 4 Acceptance of Consent Agenda
 - a Acceptance of Agenda b Declaration of Conflict of Interest
 - c Correspondence d Delegations & Petitions e Acceptance of December 2024 minutes

Motion to accept Consent Agenda by Colleen Bolin, Seconded by Richard Peachey
Carried

- 5 Acceptance of the November 2024 In Camera minutes
Motion to accept the November 2024, In Camera minutes with changes made by Colleen Bolin and Seconded by Richard Peachey
Carried

- 6 a Strategic Plan 2025 Update
Jessica Roberts from OLS will be working with the Board
March 3 or March 10 suggested for an initial meeting via Zoom with an in person session to planned for April 25 and 26 at Stewart Hall
- b Strategic 'Library as a Place'- Areas of Concentration - discussion moved to February Meeting

c AODA update
CEO advised that updates are in the works and the library will be kept in the loop
2025 is the deadline for AODA to be completed for disability allowances

d Health & Safety - nothing to report

e Keene 200
Colleen reported that a Keene 200 committee has been formed, and events will occur throughout the year, Colleen will keep the Board updated for events

7 Board Calendar

Colleen will send out an template calendar for Board input

Policies: Gov 02 and Gov 03

Motion to accept Gov 02 and Gov 03 Policies made by Heather Zischler
and Seconded by Richard Peachey

Carried

8 Board Management Activities and Development

a HR Committee - CEO job description and performance review

Colleen to give dates to Louisa and Heather to meet and discuss

b Strategic Plan - update - discussed

c 2025 Board Calendar - discussed

d Board Member Applicant

Richard suggested simplifying the wording in the new board member package

Louisa and Colleen are to meet with the new board member applicant

9 Acceptance of December 2025 Financial Statement

Date changed to December 2024

Motion to accept the December 2024 Financial Statement by Richard Peachey

Seconded by Louisa Vatri

Carried

10 Acceptance of January CEO Report

The January CEO Report was part of the Annual Report. There was positive feedback to the CEO regarding the layout and content of the report, it was easy to read, well organized and put together

Colleen suggested the addition of a "donation" button with a link to the website

The Bailieboro Story Time has been successful with very positive feedback from parents

The Bailieboro Home School program has 17 signed up

Bailieboro Book Club is to start up in February

Stewart Hall has started a Mystery Cookbook program which has received positive Feedback as well as Euchre. The CEO is also working on Family Events, as well as Minecraft in April

Motion to accept the January 2025 CEO Report by Colleen Bolin, seconded by Richard Peachey
Carried

11 New Business

Kawartha Credit Union Investments, Louisa suggested to continue with the redeemable investment so as not to be locked in should the money be needed. This suggestion was accepted by all Board Members

12 Adjournment

Meeting was adjourned at 5:30 p.m.

Next meeting February 19, 2025, at Stewart Hall