

Minutes
Otonabee South Monaghan Public Library Board
May 21, 2025, Stewart Hall Branch

Present: Terry Holmes, Colleen Bolin, Louisa Vatri, Trish Fenech, Carolanne Nadeau, Heather Zischler

Regrets: Richard Peachey

1. Call to Order: 4:00 pm
2. Respect and Acknowledgement Declaration: Louisa Vatri
3. Acknowledge of Consent Agenda
 - a. Acceptance of Agenda
 - b. Declaration of Conflict-of-Interest
 - c. Correspondence
 - d. Delegations and Petitions
 - e. Acceptance of March 19, 2025, Minutes

Motion to accept Consent Agenda by Colleen Bolin. Seconded by Trish Fenech. Carried.

4. Standing Items
 - a. AODA Update - nothing to report
 - b. Health and Safety - nothing to report
5. Board Calendar
 - a. Policies: Community Information and Advertising OP-06, Internet Services OP-07

Motion to accept OP-06 and OP-07 Policies moved by Colleen Bolin. Seconded by Terry Holmes. Carried.

- b. Strategic Plan Update:

CEO reminded the Board of the Zoom meeting with Jesse Roberts on May 27, 2025, at 3:30 pm
6. Board Management Activities and Development
 - a. Volunteer Recognition Tea: Heather reported that the Volunteer Tea held at the Keene Branch on April 28th, was well attended by volunteers and staff. Warden Bonnie Clark attended and spoke to the volunteers regarding the importance of their role. Refreshments supplied by SKH Catering and Events (Nikki Nelson) Heather Zischler will continue to organize the Volunteer Tea.
 - b. Sponsorship Package: The CEO was commended for the Sponsorship Package put together for the Library, a collaborative project of staff at the Keene Branch. The Board will review the Package in 1 year.

- c. Board Fundraising Committee: A fundraising committee was struck and will compose of: Carolanne Nadeau, Colleen Bolin, Trish Fenech and Heather Zischler. The committee will start meeting in September 2025 with the goal of creating larger event fundraisers for the Library.
- d. Backup Generators for Branches letter to Council: Terry Holmes will discuss the need for backup generators at all 3 branch locations at the Monday, May 26th Township Council meeting.
- e. Barn Dance Fundraiser Update: Richard Peachey generously hosted a highly successful barn dance fundraiser for the library at his property, raising an impressive **\$800**. Congratulations and thank you, Richard!

7. Acceptance of April 2025 Financial Report

Motion to accept April 2025 Financial Report by Colleen Bolin. Seconded by Terry Holmes. Carried

8. Acceptance of May CEO Report: CEO added that the library will participate in Keene 200 and Canada Day events and are currently looking for a beaver costume. Staff will be paid time and a half to attend/participate.

Motion to Accept May 2025 CEO Report by Trish Fenech. Seconded by Louisa Vatri. Carried.

9. New Business

- a. Retired Board Member Recognition: Retired Board member does not wish to be recognized.

10. Adjournment: Meeting was adjourned at 5:10 pm

Next Meeting: June 18, 2025, at Keene Branch