

**Minutes
Otonabee South Monaghan Public Library Board
June 18, 2025
Keene Branch**

**Present: Terry Holmes, Colleen Bolin, Louisa Vatri, Trish Fenech, Richard Peachey
Heather Zischler, Carolanne Nadeau**

1. Call to Order : 4:00 pm
2. Respect and Acknowledgement Declaration: Richard Peachey
3. Acknowledge of Consent Agenda
 - a. Acceptance of Agenda
 - b. Declaration of Conflict of Interest
 - c. Correspondence
 - d. Delegations and Petitions - Delegate unable to attend will reschedule for September
 - e. Acceptance of March 19, 2025 Minutes

Motion to accept Consent Agenda by Colleen Bolin. Seconded by Trish Fenech. Carried.

4. Standing Items
 - a. AODA Update - nothing to report
 - b. Health and Safety - nothing to report
5. Board Calendar
Policies: Mission Statement FN-01, Vision Statement FN-92, Statement of Values FN-03

Motion to accept FN-01, FN-02 and FN-03 Policies moved by Colleen Bolin. Seconded by Richard Peachey, Carried.

6. Board Management Activities and Development

During the latest Township Council meeting, Terry Holmes emphasized the importance of securing backup power for all three library branches. In response, the Township is currently investigating the availability of surplus equipment to address this need.

The CEO also shared that, in a recent staff meeting, a team member affiliated with the Friends of the Library proposed the purchase of a portable Blue Eddie power unit. This unit could be rotated among branches as needed, offering a practical and adaptable solution for temporary power outages.

7. Acceptance of April 2025 Financial Report

Motion to accept May 2025 Financial Report by Louisa Vatri. Seconded by Trish Fenech. Carried.

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8. Acceptance of June CEO Report:
CEO reported to the Board that the Programming Coordinator applied for a Community Seniors Grant which was approved.

Motion to Accept May 2025 CEO Report by Trish Fenech. Seconded by Richard Peachey. Carried.

9. New Business
 - a. In camera session - Human Resources
 - b. Acceptance of June 2025 Community Engagement Coordinator Report

Motion to accept Community Engagement Coordinator Report by Colleen Bolin. Seconded by Louisa Vatri. Carried

10. Adjournment: Meeting was adjourned at 4:45 pm

In Camera Session

Next Meeting: September 17, 2025, Bailieboro Branch